



# Frequently Asked Questions (FAQs)

MARINE HABITAT CONSERVATION & RESTORATION  
AND CONSERVATION & ECOSYSTEM MANAGEMENT

# Frequently Asked Questions

## What is mandatory Vocational Industry Placement (VIP)?

Vocational Industry Placement is Envirotech's mandatory work-based component, allowing students to put into practice the theory and skills they've learned in a real professional setting.

VIP is a student's placement that is by default unpaid vocational or training experience under the [Vocational Education Training and Employment Act 2000](#), however employers can pay at their discretion in compliance with the student visa condition.

## Is doing the VIP required to graduate from Envirotech courses?

Yes, this is a mandatory requirement of all Envirotech courses, ensuring Envirotech's students gain industry-related experience.

## Do I get paid for VIP?

[Fair Work Ombudsman – Vocational Placements Fact Sheet](#)

By default, VIP is unpaid; however, employers may choose to pay for students' placement. Employers are not required to pay according to award rate and can pay any amount of allowance or hourly rate.

## How do I find VIP placement?

Envirotech has default VIP placement hosts in Queensland and in New South Wales. Perfect Sea and Coralz are the default partner of Envirotech for Marine Habitat Conservation & Restoration and Conservation and Ecosystem Management

Students may bring their own VIP host for Envirotech assessment. Students may nominate their desired workplace as their potential VIP provider, Envirotech will assess its compliance with the VIP program. You may ask to change your workplacement host by discussing with your trainer/assessor or with the VIP team.



## **What is a VIP agreement?**

VIP agreement is a document that must be signed before the VIP training begins. The Agreement is a three (3) party agreement between the student, the educational institution (Envirotech Education), and the Placement Provider. Your training shifts will not be valid without an Agreement.

## **Do I have to wear a uniform on my VIP shifts?**

It depends. Some workplaces will require you to wear specific clothing and/or shoes. Your work placement supervisor will advise you of the requirements specific to the place you will be at. Ensure you follow the directions given.

## **How many hours are required?**

Students are required to complete 16 VIP hours per week, for a duration of 40 academic weeks.

## **How often do I have to attend my workplace?**

You are required to attend your workplacement weekly and accumulate 16 hours weekly over the 40 academic weeks. You will be expected to show up on time for every shift for which you are rostered.

If there is an unforeseen circumstance that prevents you from attending work placement day, ensure you follow the workplace procedures to notify your workplace supervisor, and Envirotech. You must also advise your supervisor of any absences.

## **How do we record our VIP activities?**

All VIP activities will be recorded through the Envirotech app. Students undergoing VIP are required to download the app from the App store (IOS) or Google Play Store (Android).

Your placement providers/workplace supervisors would also need to download the supervisor app and review your submitted shifts.

## **What is the Envirotech VIP app?**

Envirotech VIP app is a tool for learners to record their VIP logbooks. Once you have signed all the agreement forms, we will send an email with instructions to sign up, and video tutorial link on how to use the app.

## **Why do I have to record my hours?**

It is important that you keep track of the hours you spend in the work placement, as your attendance records. There are mandatory placement units of competency, the expectation is that the number of hours has been set to reflect the minimum length of time required to develop the necessary relevant knowledge and skills.

If you do not complete the number of hours deemed necessary, you will not meet the requirements to successfully complete your course and be issued with your certification. Keeping an accurate record of your working hours is the way to provide evidence of what you have completed.

## **Can VIP hours support students' skill assessment?**

Yes, VIP hours when recorded correctly may support student skills assessment.

## **What roles will students undertake during their work placement with Perfect Sea and Coralz?**

- Research Assistant
- Field assistant
- Grant writer
- Community Liaison
- Community Consultant
- Educational assistant
- Training Assistant
- Project coordinator
- Student team leader

These are just a few of the many roles students may undertake during their work placement. Students can explore these roles to gain a comprehensive understanding of the industry and identify areas of interest for potential career paths.

## VIP Units of Competency

Qualification	Units of Competency (UoC)
<p><b>11247NAT</b> Certificate III in Marine Habitat Conservation &amp; Restoration</p> <p><b>AHC31421</b> Certificate III in Conservation &amp; Ecosystem Management</p>	<ul style="list-style-type: none"> <li>• PSPREV014 – Assess applications for grants, subsidies, and rebates.</li> <li>• BSBSUS411 – Implement &amp; monitor environmentally sustainable work practices.</li> </ul>
<p><b>AHC51120</b> Diploma of Conservation and Ecosystem Management</p>	<ul style="list-style-type: none"> <li>• <b>CUAFIM511</b> – Source funding for projects.</li> <li>• <b>BSBSUS511</b> – Develop workplace policies and procedures for sustainability.</li> </ul>

## Work-Based Tasks and Responsibilities – Sample List

<p><b>Grant Writing</b></p>	<ul style="list-style-type: none"> <li>• Source Funds for Conservation and Resource Management Projects</li> <li>• Help with project scoping and work with partners on grant applications</li> </ul>
<p><b>Research Assistant</b></p>	<ul style="list-style-type: none"> <li>• Working with partners to help identify possible conservation &amp; restoration projects</li> <li>• Gather data to support project objectives</li> <li>• Compile environmental research of past projects</li> </ul>
<p><b>Field Assistant</b></p>	<ul style="list-style-type: none"> <li>• On ground conservation work (revegetation, etc)</li> <li>• Running surveys and collecting data to support conservation and restoration projects</li> <li>• Helping with deployment and implementation of conservation and restoration projects</li> </ul>

## **What specific skills and knowledge will I gain from working at Perfect Sea, Coralz or other approved hosts?**

Perfect Sea, Coralz and other approved hosts provide students with an exceptional and field related job experience encompassing advantages such as enhancing networking skills, refining communication abilities, bolstering confidence, fostering teamwork, applying for grants and funding, research and field assistance for conservation and restoration projects, assisting with community engagement, coordinating student led teams and projects as well as assisting with training outcomes.

## **How will this experience at Perfect Sea and Coralz, or other approved hosts benefit my future career?**

Your experience will positively impact students' future career by providing practical skills, industry insights, valuable networking opportunities, and an increased chance of employability, thereby enhancing Envirotech's students' preparedness and competitiveness in their chosen field.



## **Are there any opportunities for advancement or additional training during my time at Perfect Sea and Coralz?**

Coralz and Perfect Sea value the growth and development of team members. We offer various opportunities to support your professional development during your time with us. Additionally, we encourage ongoing learning and skill enhancement to keep pace with industry trends and best practices. Our goal is to empower you to reach your full potential and achieve your career goals while contributing to the success of Coralz and Perfect Sea.

## **How does Perfect Sea and Coralz contribute to the local community or industry?**

Coralz and Perfect Sea takes pride in its contributions to both the local community and the event planning industry. Locally, we actively engage in community outreach initiatives such as charity events, fundraising, and partnerships with local businesses and organizations. By hosting events that benefit local causes and participating in community development projects, we strive to make a positive impact and support the well-being of our community. Additionally, within the event planning industry, Perfect Sea and Coralz serves as a hub for collaboration, innovation, and knowledge-sharing. Through these efforts, Coralz and Perfect Sea strengthens connections, promotes excellence, and contributes to the overall advancement and prosperity of both the local community and the event planning industry.

Perfect Sea and Coralz offers our students free access to create own events on our sites to empower students' leadership in communities' engagement. Perfect Sea and Coralz will sponsor Envirotech students' events that are approved by Envirotech's trainers and assessors.

## **Are there any networking opportunities available for students at Perfect Sea and Coralz?**

There are numerous networking opportunities available for students at Perfect Sea and Coralz. We actively encourage students to engage with industry professionals.

Whether it's through assisting with the team applying for funding for conservation and restoration projects, engaging with community education, researching and/or implementing these projects with our partner organisations, there are ample chances to connect with professionals in the conservation, restoration and management field. These networking opportunities provide valuable insights, mentorship possibilities, and potential career connections that can enhance your academic and professional journey in the event industry.

## **How does Perfect Sea and Coralz support diversity and inclusion in its workforce and events?**

Perfect Sea and Coralz offers its services to domestic, indigenous, and international clients. Perfect Sea and Coralz prioritise diversity and inclusion in its workforce and events by actively recruiting individuals from diverse backgrounds. By fostering a culture of acceptance and celebrating diversity, Perfect Sea and Coralz ensure that both its workforce and events reflect a wide range of backgrounds and experiences, ultimately enhancing the quality and inclusivity of the experiences they offer.

## **Will I rotate through different roles or departments with Perfect Sea and Coralz?**

Perfect Sea and Coralz offer you the chance to experience rotation across various roles or departments aligned with the weekly unit topics of your qualification. Perfect Sea and Coralz provide a thorough learning experience by rotating through diverse roles, helping students to discover their strengths and interests for a successful career in their own industry.





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