



DUAL QUALIFICATION

BSB50420 Diploma of Leadership and Management CRICOS 104216H & BSB50820 Diploma of Project Management CRICOS 104045M

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Course Overview

This dual qualification program reflects the role of individuals who apply knowledge, practical skills and experience in business leadership and project management across a range of enterprises, enhancing the interconnected skills underpinning business and project management and leadership sustainable development in a variety of industry sectors.



Envirotech Mentors: 15 Hours/week

Lectures: 5 Hours/week

Vocational Industry Professional (VIP)
Placement: 16 Hours/week



Online
Support



Blended Delivery
Mode Night Classes



58
weeks



20 Units



Paid/Unpaid
Internships



Practical
Components

Course Units

CORE UNITS

BSBPMG530	Manage project scope
BSBPMG531	Manage project time
BSBPMG532	Manage project quality
BSBPMG533	Manage project cost
BSBPMG534	Manage project human resources
BSBPMG535	Manage project information and communication
BSBPMG536	Manage project risk
BSBPMG540	Manage project integration
BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness
BSBSUS511	Develop workplace policies and procedures for sustainability
MSS015043	Develop strategies for more sustainable use of resources
BSBOPS504	Manage business risk
BSBSTR502	Facilitate continuous improvement
BSBFIN501	Manage budgets and financial plans
BSBSTR501	Establish innovative work environments

Skill Sets (Micro-Credentials)

Skill Sets are combinations of units of competency which link to a licence or regulatory requirement or defined industry need. This program offer specialised accredited skill sets from the program start date to advance our students quality employment options.

- BSBSS00109 Introduction to Team Management Skill Set
- BSBSS00097 Innovation Leadership Skill Set
- BSBSS00127 Contact Centre Team Manager Skill Set
- BSBSS00101 Business Operations Management Skill Set

Qualification Outcomes

This dual qualification provides students with the foundation on business leadership and project management skills on initiative and judgment in planning, organising, implementing their own workload and of the team.

The course enables students to possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

Skills and Knowledge Development

Upon successful completion of the course, students will be able to:

- Determine and manage project scope by obtaining project authorisation, developing a scope management plan, and managing the application of project scope controls.
- Manage time during projects through determining and implementing the project schedule and assessing time management outcomes.
- Manage quality within projects by determining quality requirements, implementing quality control and assurance processes, and using review and evaluation to make quality improvements in current and future projects.
- Identify, analyse and refine project costs to produce a budget, and to use this budget as the principal mechanism to control project cost.
- Manage human resources related to projects including planning for human resources, implementing personnel training and development, and managing the project team.
- Link people, ideas and information at all stages in the project life cycle.
- Project communication management ensuring timely and appropriate generation, collection, dissemination, storage and disposal of project information through formal structures and processes.
- Manage risks that may impact achievement of project objectives by identifying, analysing, treating and monitoring project risks, and assessing risk management outcomes.
- Integrate and balance overall project management functions, align and track project objectives to comply with organisational goals, strategies and objectives.
- Present and negotiate persuasively, lead and participate in meetings and make presentations to customers, clients and other key stakeholders.
- Develop critical and creative thinking skills in others within a workplace context.
- Lead and manage effective workplace relationships.
- Develop and monitor the implementation of operational plans to support efficient and effective workplace practices and organisational productivity and profitability.
- Lead teams in the workplace and to actively engage with the management of the organisation.
- Develop and implement workplace sustainability policies and to modify the policy to suit changed circumstances.

Vocational Industry Placement (VIP)

Mandatory Vocational Placement program designed to enrich students' educational experience through practical, real world engagement.

- 40 weeks and requiring a commitment of 16 hours per week (Face-to-face or online or combination of both)
- This program pairs students with an Industry Vocational Placement Host providing an invaluable opportunity to apply theoretical knowledge in a professional setting.
- Students have the flexibility to bring their own Vocational Placement Host (possible employers), allowing for a personalised experience that aligns with their career aspirations and interests.

The primary objectives of this placement are skills development, networking, and enhanced employability. Through hands-on experience, students will refine their professional skills, build meaningful industry connections, and significantly boost their job readiness, giving them a competitive edge in the job market.

This mandatory placement is a pivotal component of the Envirotech Education curriculum, ensuring students not only learn but also experience the realities of their chosen field.

Career Outcomes

- Transport Manager
- Distribution Centre Manager
- Information Services Manager
- Corporate Services Manager
- Public Sector Manager
- Senior Manager (Public Sector)
- Office Manager
- Legal Practice Manager
- Operations Manager
- Warehouse Manager
- Business Development Manager
- Production Manager
- Business Manager
- Project Contract Manager
- Project Leader/Team leader
- Project Manager (industry specific)
- Project Vendor Manager



About Envirotech

Envirotech Education is an award-winning Australian Registered Training organization (RTO) endorsed by the Australian Skill Quality Authority (ASQA) for delivery of Vocational Education and Training (VET).

Envirotech VET accreditations are offered to: domestic, indigenous, international, and high school students.

The college has in-house expert trainers, mentors, and business developers, who are dedicated to connecting students to an industry journey and will facilitate engagement in real business initiatives and sustainable projects.

JANUARY

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12	13	14	15	16	17	18
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1 - New Year's Day, 27 - Australia Day

FEBRUARY

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MARCH

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APRIL

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18 - Good Friday, 19 - Easter Saturday, 20 - Easter Sunday, 21 - Easter Monday, 25 - Anzac Day

MAY

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5 - Labour Day (QLD)

JUNE

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9 - King's Birthday (National Except QLD & WA)

JULY

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AUGUST

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13 - Royal Queensland Show (QLD)

SEPTEMBER

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OCTOBER

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06 - King's Birthday (QLD) & Labour Day (NSW)

NOVEMBER

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DECEMBER

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25 - Christmas Day, 26 - Boxing Day



Public Holiday



Term Break



Intake Date



ENVIROTECH E D U C A T I O N

ENVIROTECH EDUCATION PTY LTD

ABN: 83133701578
ACN: 133701578
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CRICOS Provider Code: 03094J

CONTACT

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Northern Rivers Marine Services

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Mungalla Station

1236 Forrest Beach Rd, FORREST BEACH, QLD, 4850

Sydney Institute of Marine Science

19 Chowder Bay Road, Mosman NSW 2088

